

VILLAGE OF BARODA
Council Meeting Minutes
Baroda Municipal Building
February 7, 2022
6:30 p.m.

Members Present: Michael Price, Leonard Krone, Kathryn Strefling, Jodi Mattner, Mel Tollas, Jack Lewis, Mike Denton, and Jamie Hurst

Members Absent: None

Guests Present: Christina Price, Ashley Nitz, Greta Hurst, Chelsie Nitz, Doreen Schults, Amy Covington, Steve Heyn, and Kelly Clark.

Council Meeting called to order at 6:30 p.m. by President Pro-Tem Price

I. Reports

- A. Treasurer Report- Treasurer Hurst reported W-2 sent out no issue on time. Money is starting to be transferred from Huntington bank to United Federal Credit union. The Budget is underway and needing to be reviewed for approval and questions.
- B. Economic Development- Clerk Denton informed the council Wightman has gained the Village an extra \$27,000 toward the road project, also Church Street bridge needs maintenance work completed but the state needs time to bid and bill the project.
- C. Committees-
 - 1. Park- Clerk Denton will order sign for dog park. Trustee Strefling asked about the spring toy that is broken and if it was fixed or was the concrete removed. Trustee Krone would like to fix and look for a new spring, there was discussion for replacement of equipment. Trustee Tollas has help looking into grants and will bring information back to the council.
 - 2. Finance- Council needs to set up a budget meeting with Treasurer Hurst, President Pro Tem Price feels the entire council should meet for the budget. After much discussion, the council will communicate with Treasurer Hurst to set up a time and day.
 - 3. Clerks Info- Clerk Denton reported about the Christmas in the Village 180 people showed up and Santa gave out 80 gift bags to the children. Clerk Denton reported the money spent and the donations that were giving. Clerk Denton feels the event can be better with more volunteers, and after discussion volunteers for any event or project in the village would truly help. Clerk Denton informed the board of training classes to take, after discussion the council approved any training to help better the position. Trustee Tollas talked about more MML training and asked if we can offer more training to the council, President Pro Tem Price made a motion to allow Clerk Denton to take training to strengthen his position and allow

council to take the MML training online. Second by Trustee Strefling, All ayes motion carries.

D. Planning Commission- Successful Meeting

II. New Business –

- A. Village/Township Plowing and Equipment rental – The Contracts for plowing, salting, and equipment rental are outdated from 2011. The Village and the Township agreement is older and both entities would like clarification on the contracts. Clerk Denton will figure out salt price per dump to add in the contract, and bring back with update contract at next meeting, The Digging of graves was a second subject this contract is expired and needs to be updated. The township will write up a new contract for the council to review on the digging and machinery. There was discussion of charges also for rental and use of village equipment and staff. The revised copy of contracts will be presented to the council with all new numbers to approve.
- B. Special Event Paperwork – Brad Mattner and the Planning Commission created a packet for Special Events held in the village, the Packet is a must to fill out before any special event can be held in the village. The council needs to approve this application and any fees associated for filing and enforcing. When filled out the paperwork will be a contract thru the business and the Village. There was discussion if the paperwork needs to be an ordinance Clerk Denton will find out by asking the village lawyer, and the council can amend any changes necessary before finished copy. The council will wait to vote until we receive answer from the lawyer and clarity for fees.
- C. Chill Hill/RoundBarn Event Dates – Chill Hill is looking for their dates for concerts in the summer to be approved, they want 14 event nights total, and The Round Barn would like to host a car show end of summer. The two businesses will need to wait for the special event paperwork and fill it out for approvals. There was discussion of the events and size/sound from the concerts or crowd for any event. Trustee Tollas motion to accept the dates presented from Chill Hill the dates they asked, pending application approval. Second by trustee Lewis, there was a vote all ayes motion carries.
- D. Snow removal Sonoma Court/Village Sidewalks- A person on Sonoma court emailed the board asking why a certain section of Sonoma court does not get the sidewalk cleaned off. On a normal snow the maintenance department tries to get most all sidewalks in the village. The sidewalk not being done is missing some squares and we cannot use the machine there. The Village ordinance states it is the resident's responsibility to clean your sidewalks and driveways within 24 hours. Trustee Krone brought up needing a sidewalk constructed off 2nd street where the

old school was, and now new homes were built. The fence on those properties is off set and will need to be checked by our building inspector to make sure boundaries were followed.

- E. F-65 Report instead of Audit- Clerk Denton reported there will not be a full audit instead a F-65 report, the auditors would not continue without the banks reconciling the books. Clerk Denton went back and found where previous staff had hired Plante Moran to reconcile the books. Clerk Denton hired them to get the F-65 rushed and done for the state, money is being withheld but not taking away now it's just waiting for the bank books to be finished. Once the books are complete Clerk Denton will file that day with the state.
- F. Ed Steinke Plumber Bill- At the last meeting it was brought to the council attention that Ed Steinke home had some plumbing issues that ended up the village concern at the road with tree roots and not his property. The council ok talking to ed about helping him with half the bill or \$500.00. A motion was made by Pro-Tem Price to pay him the \$500.00 and second by Trustee Krone. There was a roll call vote and all ayes motion carries.

III. Consent Agenda

- A. Council Minutes – January 3 Minutes approved after correction.
- B. Paying of Bills and Transfers – 23,885.83
- C. Correspondence- The Baroda legion would like the Village to help look at replacing sections of their parking lot pavement that is the Village property near their storm drain. Trustee Krone brought up adding a new drain in front and behind of the new Cantina and we can add projects together. There was discussion of asking the Legion for more information to help budget and work together in getting the project complete. A motion made by Trustee Mattner to accept the Consent Agenda with the minutes amended and second by Trustee Strefling all ayes motion carries.

IV. Council Comments.

- A. President Comments- President Pro-Tem Price-MML classes discussed for council
- B. Council Member's Comments – Trustee Krone asked if the budget meeting will be full council meeting, Trustee Strefling was interested in banners for First street of Veterans thru the legion and investigate helping to create and make the banners. The council feels the Legion should check into the banners and the Village responsibility is only to hang banners and not purchase. The conversation of volunteers in the village also was brought up and how the village could use some help instead of always paying for services. Trustee Mattner questioned how the CDL license process was going for the maintenance crew and who was going to get a CDL for the future, And Grant Blye has a CDL for the plow truck. Trustee Tollas

asked who is responsible for the sidewalks in the village. Pro-Tem Price brought up the village has an ordinance that states it is the owner's responsibility to keep clean.

V. Audience Comments – Doreen Schultz commented that the maintenance department is doing a good job with keeping the roads plowed and salted. Doreen also asked about an event the Local is sponsoring on Facebook and if the Village was aware of the event. Clerk Denton will find out and get all the information. Doreen explained in the past the village used to post days they would need volunteers and what projects need to be completed. Ask the town to help.

Meeting Adjourned at 8:58 pm

Respectfully submitted by:

Mike Denton (Village Clerk)